

## **JOB DESCRIPTION**

### **International Mid-Term Expert – Justice Statistics (part-time position)**

#### **TASKS AND RESPONSIBILITIES**

The responsibility of the Expert will be to support EURALIUS beneficiaries in adjusting the statistical analytical services in justice institutions (Ministry of Justice, School of Magistrates, High Judicial Council, High Prosecutorial Council and High Justice Inspectorate) to the new Albanian reporting needs and aligning them with the European standards and practices. The primary focus will be on designing of a coherent categorisation scheme, on re-defining the statistical reports for individual institutions and on assisting the beneficiaries on the capacity building of their statistics departments and on selection of the most appropriate statistical analysis software. The expert will support any activity in related areas of intervention, as needed.

#### **REQUIRED PROFILE**

##### **Specific Requirements**

- University degree in statistics, economy, public administration, computer science or technically related field. Master's degree will be an advantage;
- Sound analytical skills;
- Solid knowledge of EU practice and norms in the justice statistic area;
- At least 10 years of general practical working experience related to statistics;
- Minimum 5 years' experience with justice sector statistics, including crime statistics, court statistics, prosecution statistics, penitentiary statistics, legal aid statistics and alternative sentencing statistics;
- Proficiency with statistical analysis software tools;
- Working experience with statistics in justice institutions will be a strong asset;
- Experience in justice reform implementation in the developing and/or transitional countries will be an asset.
- Knowledge of and familiarity with the Albanian justice system and the justice reform will be an advantage;
- Excellent oral and written communication skills in English;
- Previous experience of working in the framework of similar donor financed projects and in Albania will be a distinct advantage.

##### **General Requirements**

- Flexibility and maturity of judgement;
- Ability to work under direction and also to use own initiative;
- Ability to communicate effectively at a number of different levels and methods;
- Ability to work under pressure and to maintain deadlines;
- Political neutrality;
- Team and solution orientation;
- Suitable profile to work within a multidisciplinary team;
- Ability to understand and respect all confidential classifications (both government and trade nature) of any government or trade documents, statements or other information he/ she may be given during the exercise of his/ her duties.